

## Central Intelligence Retirees Association

BOX 1150 - FT. MYER, VIRGINIA 22211

BY-LAWS  
OF THE  
CENTRAL INTELLIGENCE RETIREES' ASSOCIATION

### ARTICLE I

#### NAME

The name of this association will be the CENTRAL INTELLIGENCE RETIREES' ASSOCIATION (CIRA).

### ARTICLE II

#### ADDRESS

The address of the Association shall be in the State of Virginia at such place or places as the Board of Governors may from time to time select.

### ARTICLE III

#### PURPOSES

The purposes of the Association are social and fraternal. It shall pursue other purposes only with the unanimous approval of the Board of Governors.

### ARTICLE IV

#### MEMBERSHIP

Membership will consist of those former employees of the Central Intelligence Agency who have retired under either the Civil Service Retirement System or the Central Intelligence Agency Retirement Act. Membership will be obtained by notifying the Secretary-Treasurer that the applicant has so retired and by paying ten (\$10.00) dollars dues. Membership may be retained by payment of ten (\$10.00) dollars in dues each calendar year.

### ARTICLE V

#### BOARD OF GOVERNORS

The Board of Governors will have basic responsibility for the affairs of the Association and will set basic policies. The Board shall consist of seven members designated in the first instance by the Organizing Committee from among any of those qualifying

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for membership. Three will serve for two-year terms, two for three-year terms, and two for four-year terms. Thereafter the term for each member will be two years and no member will serve more than two terms, including the initial one. A quorum shall consist of four members and all actions will be by majority vote of those present except as provided in ARTICLE III (PURPOSES) and except that these by-laws can be amended but only by unanimous vote of all of the Board. Subject to ratification by a majority vote of the Association membership present at the next regularly scheduled Association meeting, the Board shall fill vacancies in its membership from among the members of the Association, and will also elect from the membership of the Association the officers who will administer Association affairs.

### ARTICLE VI

#### OFFICERS

Section 1. The officers of the Association shall be President, Vice President, Secretary-Treasurer, and Corresponding Secretary to be elected annually by the Board of Governors and to hold office for one year or until their successors are elected.

Section 2. The President shall be the chief executive officer of the Association and shall perform the usual duties pertaining to the office. He may appoint such committees as he deems necessary for the proper administration of the organization and he shall be, ex officio, a member of all such committees.

Section 3. The Vice President shall have all the powers and perform the duties of the President in the latter's absence.

Section 4. The Secretary-Treasurer shall act as clerk of the Board of Governors and shall record all votes and minutes of all proceedings in a book to be kept for that purpose. He shall give or cause to be given notice of all meetings of the Board of Governors and shall perform such other duties as may be prescribed by the Board of Governors or by the President.

Section 5. The Secretary-Treasurer shall be responsible for full and accurate accounts of receipts and disbursement in books belonging to the Association, and for the deposit of all moneys and other valuable effects in the name and to the credit of the Association, in such depositories as may be designated by the Board of Governors. He shall be responsible for the disbursement of the funds of the Association as may be ordered by the Board, taking proper vouchers therefor and shall render to the President

and the Board of Governors at the regular meetings of the Board, or whenever required, an account of all his transactions as Treasurer.

Section 6. The Corresponding Secretary will maintain the records of membership of the Association, will, as directed by the President, schedule and organize general meetings of the Association and keep the minutes of such meetings and will perform such other record-keeping duties and correspondence as the President may direct.

Section 7. The funds and other assets of the Association will be used only for the purposes of the Association and will under no circumstances inure in any way to the personal benefit of any Governor, officer, or member of the Association. In the event of the termination or dissolution of the Association, any such funds or other assets remaining will be donated to another Virginia association of similar nature and purposes to be selected by the Board of Governors.

### ARTICLE VII

#### CHAPTERS

Upon application, the Board of Governors may approve the organization and establishment of local chapters of CIRA composed of twenty-five or more Agency retirees as defined in ARTICLE IV (MEMBERSHIP) above and based on a commonality or compatibility of former Agency association (i. e., Security, Support) or geographical location. By-laws of such local chapters as approved by the CIRA Board of Governors will be in consonance with CIRA by-laws with such additions as may be necessary for appropriate local administration. Upon application or on its own cognizance, the CIRA Board of Governors may reorganize or consolidate local chapters in the interest of CIRA objectives or administration.

RATIFIED AND CONFIRMED THIS 20th DAY OF MARCH 1975.

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